

Scouts

Arundel And
Littlehampton



Arundel & Littlehampton District Scouts Council

Trustee Report for the period from 1st April 2022 to 31st March 2023

District Charity No. 305868

Scouts HQ No. 306101 [England and Wales]

108th Annual General Meeting

Thursday 22nd June 2023, the Barons' Hall, Arundel Castle

The District Scout Band will play prior to the start of the Annual General Meeting.

- Guests are requested to be seated by 7.15pm
- District Standards Enter

Agenda

1. **Welcome**
2. **Prayer**
3. **Apologies for Absence**
4. **To approve the Minutes of the 107th Annual General held on 22nd June 2022**
5. **Governance Topics**
 - a. Adopt the model Constitution form Policy, Organisation and Rules
 - b. Note the Arundel & Littlehampton Districts financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees
6. **Review Of The Previous Year**
 - a. District Commissioners review of Scouting in the District
 - b. To receive and consider the Annual Report of the District Trustee Board including the annual statement of Accounts
7. **Making Appointments**
 - a. To reappoint the District President – His Grace The Duke of Norfolk
 - b. To reappoint the District Vice Presidents
 - c. To note any other supporters who may be admitted to membership of the District Scout Council, including former Scouts and parents, by the District Commissioner, the District Trustee Board or the District Scout Council.
 - d. To approve the District Commissioner's nomination of the District Chair.
 - e. To elect the District Secretary
 - f. To elect the District Treasurer
 - g. To elect four persons from the District Scout Council to the District Trustee Board
 - h. To receive the District Commissioner's two nominations to the District Trustee Board
 - i. To confirm the Ex-officio members of the District Trustee Board
 - j. To appoint the Independent Examiner
 - k. To nominate representatives of the District Scout Council to represent the District on the County Scout Council.
8. **Closure of the Annual General Meeting**

9. Presentations and Addresses

- a. County Commissioner will address the meeting
- b. Presentations and Awards
- c. Presentation by our Jamboree 2023 Contingent
- d. The District Commissioner will address the meeting

10. Duty Group Handover – collection of the District Standards

- Music will then be played by the District Scout Band as the District Standards depart, followed by the Members and guests of the District Scout Council
- Refreshments will be served in the Castle Restaurant here you will also find an updated display by our South Korea 2023 Jamboree Contingent Members

Agenda Item 5 a:

The District Scout Council is asked to ratify that the District's written constitution is as set out in Chapter 5 in Policy, Organisation and Rules with the following requirements:

- i) The quorum for future District Scout Council meetings [AGM] will remain at twenty plus the chair
 - ii) The quorum for future District Trustee Board meetings will be five to include the Chair, or in the absence of the Chair, two ex-officio members and at least one non ex-officio member.
 - iii) The quorum for future District Trustee Board, Finance Sub-Committee meetings will be four to include the Chair of Finance, or in the absence of the Chair of Finance, two ex-officio members and at least one non ex-officio member.
 - iv) The quorum for future District Appointments Committee meetings will be four to include the Chair of Appointments, or in the absence of the Chair of Appointments, two ex-officio members and at least one non ex-officio member.
 - v) That President and Vice Presidents of the District and the Groups in the District, if not members of Scouting, be additional members to be elected to the District Scout Council
 - vi) Membership of the District Scout Council will remain as written in POR rule 5.4.2.7.
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TRUSTEES' ANNUAL REPORT

FOR THE PERIOD 1ST APRIL 2022 – 31ST MARCH 2023

Charity Name: Arundel & Littlehampton District Scout Association

Charity Number: 305868

Scouts HQ Number: 306101 [England and Wales]

STRUCTURE GOVERNANCE & MANAGEMENT

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

The District is a Trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is made up of 10 Groups, 5 Explorer Units [one virtual], three Active Support Units, one supporting our District Band, one supporting the District Campsite and a third which provides support to a range of District events and activities.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary together with the ex-officio, nominated, elected and co-opted members.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment and is responsible for the maintenance of District property, the raising of funds and the administration of District finance; the insurance of

persons, property and equipment as appropriate within the District. District public occasions, assisting in the recruitment of leaders and other adult support, appointing any sub-committees that may be required appointing District administrators and advisers other than those who are elected.

Members of the Executive Committee must act as charity trustees of the Scout District and in the best interests of its members.

Listed below are the Trustees of Arundel & Littlehampton District Scouts Council as at 31st March 2023 and during the financial year 2022/2023.

| | | |
|-------------------|-------------------------------------|------------------------------------------------|
| Jill Long | District Chairman | Ex-Officio |
| Mark Hewson | District Commissioner | Resigned 30 th Nov. 2022 |
| Ian Buckman | District Commissioner | Ex-Officio appointed 1 st Dec. 2022 |
| Prue Payne | District Secretary | Ex-Officio |
| Jane Hewson | District Treasurer | Ex-Officio |
| Adam Grevett | District Youth Commissioner | Ex-Officio resigned 30 th Sept 2022 |
| Ian Buckman | District Scout Network Commissioner | Ex-Officio resigned 30 th Nov 2022 |
| Jon Harris | District Explorer Commissioner | Ex-Officio |
| Margaret Marshall | Committee Member | Resigned 7 th Dec 2022 |
| Gill Hart | Committee Member | Elected 26 th June 2014 |
| Mary Harvey | Committee Member | Elected 30 th June 2011 |
| Katie Frost | Committee Member | Co-Opted 13 th August 2019 |
| Jill Gladman | Committee Member | Co-Opted 23 rd July 2020 |
| Sally Holmes | Committee Member | Co-Opted 28 th March 2021 |
| Martin Ferris | GSL Duty Group | Resigned 22 nd June 2022 |
| Daniel Lecuyer | GSL Duty Group | Co-Opted 22 nd June 2022 |

Risk & Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed and these have been reviewed and systems established to mitigate against them. The District has in place systems of internal controls that are designed to provide reasonable assurance against material management or loss. These include two signatories for all payments and a comprehensive insurance policy to ensure all insurable risks are covered.

Objective & Activities

A summary of the objects of the charity set out in its governing document.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – we act with integrity; we are honest, trustworthy and loyal

Respect – we have self-respect and respect for others

Care – we support others and take care of the world in which we live

Belief – we explore our faiths, beliefs and attitudes

Co-operation – we make a positive difference, we co-operate with others and make friends

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

Achievements & Performance

This information is contained within the reports from the individual Commissioners.

Public Benefit Statement

The District meets the Charity Commissioner's public health benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.



DISTRICT CHAIRMAN'S REPORT

Another year has sped past, and here we are at another District AGM, celebrating the achievements and activities across the Groups. National events have taken place since we last met, with the sad loss of Her Majesty Queen Elizabeth, and more recently, the coronation of King Charles III.

At District, we have seen some changes – a new District Commissioner, and very recently, a new District Treasurer – my thanks to both Ian and Julie for taking up these roles.

This year will see a contingent of our local Scouts going to participate in the World Jamboree event, being held in South Korea – more from them later! We wish them every success.

I know I say it every year, but all our leaders deserve an enormous and heart-felt 'thank you' for working so hard to continue providing activities for our young members, all of whom have enjoyed the challenges presented to them. Our new Squirrels Drey at 1st Ferring are making their young members full participants too!

I can only offer a huge 'Thank You' as well to all our members and supporters for the efforts everyone put in over 2022/23, to ensure that our members were able to stay involved, learn new skills and share their experiences. Groups' Facebook pages are still full of photos of the activities developed by leaders, and the most important part were the smiles – big grins of enjoyment from everyone.

We still need volunteers to help us continue to grow and thrive, so even if you only have a couple of hours to spare, do think about helping at your local Group.

Local Scouting has prevailed and will continue to flourish, I am sure. Our membership figures have returned to almost pre-COVID levels, and in some cases, they have exceeded their previous totals. All this shows how important Scouting is to our community.

To support this, we have been working hard to maintain our campsite, and planning to improve the facilities there to accommodate the increasing numbers of people wanting to enjoy our beautiful woodland-located site. These plans will take time and money to achieve, and any help would be welcome when we have work days at the site. Keep an eye on our Facebook page for details!

Thank you all again for your contributions, support and enthusiasm

Jill Long
District Chairman



DISTRICT COMMISSIONER REPORT

What a busy few months it has been. Back in November 2022 the District Team attended a meeting to talk about the upcoming changes and the future of scouting in Arundel & Littlehampton. The discussion revolved around some name changes and how the Scout Association are looking to move towards a team approach to tackle the jobs rather than one person taking all the responsibility. What I was hearing made sense and to be honest did not seem too far from what we already had in place in our District. Some may say I did the maddest thing possible, and I volunteered to be District Commissioner.

Since 1st December 2022 I have had the great pleasure of leading this District and getting round to some of the Groups to see some of the amazing Scouting that is taking place. I have also had the immense pleasure of presenting a number of service awards and certificates as I have been on my travels. One who deserves a special mention is Angus Attle who received his 60 year service award, well done Angus. As I have been around the District the common theme I have noticed is happy smiling young people enjoying the programmes that have been provided. Everywhere I have been it has reminded me that this is why I am here, that is why I am a Scouter and why I made that decision back in November last year! None of that happens without our wonderful, dedicated leaders, assistants and helpers who give us their time to provide those programmes. Without you all and the Executive Committee members who in turn support the Groups, none of this would be possible so I thank you all.

At the forthcoming 'Transformation Briefings' we will be hearing about the changes are coming from Scout Headquarters. We are being promised a new Digital platform to replace COMPASS. Hopefully one that is more intuitive and easier to use. Alongside this we will see some changes to teams and changes to role names I realise that this may seem daunting to some with parts of the changes causing uncertainty at present. What is important is that you all keep doing what you do best which is creating great programmes and support for the Young People because after all, it is them that we are all here for.

Finally, I need to finish with a few direct thank you's. Thank you to the District Team and the District Executive Committee for welcoming me on-board and making my job as easy as possible. Thank you to the Groups for all you are doing to provide great Scouting across the District. Thank you to the Campsite working group for all the work that has been taking place at the Campsite to make this a great place for camping and activities. Thank you to the Scout Band for continuing to provide great music, leading us on parades and representing the District at events throughout the County and beyond.

Here's to an exciting and fulfilling year ahead.

Ian Buckman
District Commissioner



DISTRICT COMMISSIONER (RETIRED) REPORT

Well That's All Folks

Well for me the report of last year's activities covers the period April to November, however to be fair after the AGM last year I did take a really big step back.

April saw the District return to Arundel Cathedral for our annual St Georges Day Parade and renewal of promises. It was fantastic to see everybody and I was immensely proud, if not out of breath, to be leading the District from the Castle to the Cathedral.

Little did I know when I announced my decision to stand down as D.C. in May that it would take me a further 6 months to find the escape tunnel!! My tenure as D.C. came to an end on the 30th November.

As my personal and work circumstances changed during my seven and a bit years, I was fortunate that my District team adapted, grew and evolved, Sally and Jill became my deputies, and many others joined along the way to help to share the load. I was so blessed to have such a great team of people around me and I am not sure I will ever be able to truly express how much I appreciate your friendship, help and assistance and how in awe I am of your continued commitment and dedication to the Scouting family.

I know I have said this before but it bears repeating, it really was my profound pleasure to lead such a dedicated & committed team of volunteers and to see the District grow and flourish.

Contrary to the rumours, I have not retired from Scouting as the pension for Ex DC's is rubbish!!

I am still around in an "Active Support" and also a Trustee capacity and I am sure you will continue to bump into me. For the last 50 years Scouting has been a big part of my life and hope it will continue in mine and my family's life for many more years to come. I would like to thank Ian for stepping up to the plate as your District Commissioner and wish him and the District all the very best for the future challenges and changes that Scouting is set to tackle.

Yours in Scouting

Mark Hewson
The leader formerly known as DC



DEPUTY DISTRICT COMMISSIONER PROGRAMME

It's taken a few months but Scouting is well and truly back to normal and the year has flown by.

Events have been taking place across the District in all sections with some enjoying County events as well that are slowly coming back, such as Go Beavers and the World Jamboree, which takes place later this year.

We now have Squirrels (4-6 years) who happily go out and about joining in with their leaders and helpers in tow.

Beavers (6-8 years), Cubs (8-10½ years) and Scouts (10½ to 14 years) have been putting into practice all the skills they learnt online.

Explorers (14-18 years) are back out and about. Camping, cooking and fire lighting which for some reason they all seem to excel at.

Network members (18-25 years) have managed to get back together and have also been helping out at District events.

The only exception to this normality has been due to the death of Her Majesty Queen Elizabeth II. King Charles III has taken her place so we now have King's Scouts instead of Queen's Scouts. We promise to do our duty to The King and have to remember to use the word "King" in the National Anthem. (Which for some of us oldies, who have only known a Queen, is a habit that is hard to break)

My thanks go to all the Leaders, Young Leaders, helpers and adults including the members of the District team who work so hard to make "Scouting" happen in Arundel and Littlehampton District

Jill Gladman

Deputy District Commissioner for Programme



DEPUTY DISTRICT COMMISSIONER PEOPLE & COMMUNICATIONS

The report from Jo Dommett covers the Appointments and Training aspect of my role. I would like to say a huge thank you to Jo for her professionalism and continuous hard work in respect of her dual role of Appointments Secretary and District Training Manager. I would also like to thank members of the Appointments Committee.

Completion of mandatory training remains a priority for me and the team. We still have a small number of leaders who struggle to complete their mandatory training with the required timescale.

Despite the reminder from The Scout Association at 90, 60 and 30 days before it runs out. I would ask all leaders to check the email address Scouting holds for them on Compass, as I can't believe some are choosing to ignore the reminders, so the only answer must be that we are sending them to the wrong email address.

As a District we have not yet the necessity to impose any Mutually Agreed Restrictions (MAR) where required training has not been completed. We have concentrated on supporting, coaching and mentoring those who have struggled to meet the timescales.

The Scout Association has reviewed the training process and full details will be released under the Transformation Programme. However, the headlines seem to be that the Appointments process will be more streamlined and training will be more flexible with some mandatory training but the majority of learning will be optional.

The District Newsletter continues to be published; however we need more contributions to increase the frequency. However, it is being well received and will continue to be published.

We have a strong presence on Facebook but we need to improve our digital presence elsewhere. Something to work on in the coming year.

Sally Holmes
DDC People and Communications

Squirrels

The District's first Squirrel Drey was opened in September 2022 at 1st Ferring Scout Group with 8 young people joining. This number had increased to 16 by March 2023.

The Squirrels wear a red polo shirt and a scarf. The Squirrels – boy and girls – attend with their parents and take part in lots of different activities and games. The activities include litter picking; going for walks; exploring; crafts.

They celebrated Chinese New Year by helping to cook Chinese food and then sampled their efforts.

The Squirrels have joined in the fun with the District Beavers at both the Christmas and Easter Challenges.

They are looking forward to St George's Day in Arundel Cathedral where their flag will be blessed.

We hope it won't be too long before other Groups are ready to launch their own Squirrel Drey's



BEAVERS

Well what a year of activities – as scouting was “back to normal” all Colonies have taken the opportunity of enjoying outdoor activities, group events, sleepovers as well as joining District events throughout the year.

April was a busy month. On the 10th several Colonies entered the District Easter Challenge. The judges had a difficult task with the Easter bonnet competition.

The 22nd saw all Colonies march through Arundel Town to the Cathedral for the District St George’s Service – which was the first in over 2 years due to COVID. The beavers were very excited.

The month of June was even busier – All Colonies celebrated the Queen’s Platinum Jubilee in June in their own areas with various events.

Most Colonies in the District attended the County Day at East Grinstead entitled “Go Beavers” in which they took part in tracking, fire lighting, cooking marshmallows, cave bus, water games, archery, grass sledging, inflatables, mobile planetarium as well as craft activities. No day would be completed without a visit to the shop!

The Littlehampton Beaver Colonies took part in the parade and service at the Littlehampton Armed Forces Day in June

The District ‘ran’ a games and craft day in July entitled “Under the Sea” which several colonies attended. The weather was sunny so the Beavers could enjoy water games and water activities.

September saw the Sandcastle competition on Littlehampton beach. The winners were a team from the Yapton Colony.

All Colonies took part in Remembrance services in their own areas in November and over 30 youngsters were invited to a District presentation for the Beavers who had gained their Chief Scout Bronze Award during the previous year.

The District organised a Christmas challenge in December which lots of beavers attended and were thrilled when Father Christmas arrived bearing gifts for every beaver.

February 2023 saw a visit to the Flying Fortress – this was the first time this event had been held for 3 years due to COVID. Over 100 beavers attended and all went home very tired.

Several Colonies attended the District Easter Challenge in March 2023 with more fun, games and crafts including a visit from the Easter Bunny who gave out chocolate.

All Beavers in the District will be looking forward to summer activities and lots more ‘fun and friends’.



Scouting was “back to normal” in 2022/2023 so all Cub packs took the opportunity of enjoying outdoor activities, beach visits, group events, camping outdoors as well as joining District events throughout the year.

April was a busy month. On the 10th several Cub packs entered the District Easter Challenge. The judges had a difficult task with the Easter bonnet competition as over 20 hats were entered.

The 22nd April saw all Cub packs march through Arundel Town to the Cathedral for the District St George Service – returning through the Arundel streets to the Football Club where they were dismissed. Arundel Town’s people were pleased to see the District parade as it was the first in over 2 years due to COVID.

The Bridger Challenge was held at the District Campsite and was well attended with lots of Cub packs entering multiple teams. Each team having to undertake at least six different challenges throughout the day.

Cub packs celebrated the Queen’s Platinum Jubilee in June each in their own way with picnics and Group events.

Unfortunately the District Beach challenge had to be cancelled due to bad weather.

All Cub packs took part in Remembrance services in their own area in November and over 50 Cubs were invited to a District presentation for everyone who had gained their Chief Scout Silver Award during the previous year.

The District organised a Christmas challenge in December, which lots of Cubs attended and were thrilled when Father Christmas arrived and duly distributed a gift to every Cub.

Several Colonies attended the District Easter Challenge in March 2023 with more fun, games and crafts. More exciting Easter bonnets were made giving the judges a difficult task.

COVID is behind us so here’s to the next year with all the Cubs looking forward to exciting outdoor activities and summer camps.

Julia Ferris
ADC Cubs



SCOUTS

DISTRICT SCOUT REPORT

Scouting across the district is going from strength to strength with Scouts getting out and about and doing what they do best.

1st Barnham (Phantom and Ghost Troops) have had a great year –everything from dragon boat racing, to ice skating, to camps with an interesting theme of 'W'. They have presented a healthy 4 Chief Scout Gold Awards and are looking forward to the year ahead.

4th Littlehampton have had an eventful year, their expedition group completed a gruelling weekend of hiking and could be heard singing for the last half a mile - such amazing Scouting spirit! This was the final part of their Challenge Badges and there you have it ... 4 more Chief Scout Gold Awards! They have been working hard on the still fairly new Youth Shaped badge and Scouts planning and running evenings, many of which seem to involve food and mess ... but what else would you expect from Scouts!

It was a privilege to be invited to Rustington Pioneers pantomime in December. The Scouts wrote and performed an evening with a wonderful combination of roaming Kings and a lost Expedition Group mixing the true story of Christmas and the Scouting world which we all love so much. Alongside Expeditions, camps, traditional scouting skills, camp fires and yet more Chief Scout Gold Awards, it was wonderful to see Pioneers getting creative with an invited artist, easels and oil paints – we definitely have talented Scouts in the District!

1st Ferring have also had a busy year; everything from a camp on Lord Amory, where Scouts come home with webbed feet, a camp on HMS Cavalier, with a visit to The Battle of Britain Memorial where one Scout found his grandfather's name, to Summer Camp, with a visit to the home of Scouting, Brownsea Island and a record breakingly muddy Fire and Ice in January. More expeditions pushed Scouts to their limits and earned even more Chief Scout Gold Awards.

With so many wonderful events and inspiring badge work happening everywhere, not every troop in this report but I know there are Scouts from one end of the District to the other with the same proud smiles as the pictures above. Can I take this opportunity to thank all the Leaders and Young Leaders across the Scouting Troops in the District and I look forward to having another eventful year.

Paula Cooke
ADC Scouts



EXPLORERS

DISTRICT EXPLORERS REPORT

This last year has been a busy one across the board with international trips, a camp at UK based Jamboree, and a lot of fundraising for our very lucky WSJ attendees.

Peregrines took 13 Explorers off to the Kent International Jamboree last summer to join the other 5000 participants for an action packed week of Scouting activities, with some even managing to get a flight experience in a microlight. They also visited Dover Castle and Canterbury on excursions, and were entertained most nights by live music in the main arena. "Being part of a big international event like this really highlights how far reaching and all encompassing the Scout movement is."

1st Rustington finally made it on their long awaited and multi-delayed international camp to the Italian Alps with 24 Explorers. All carried out their expeditions at the various levels, and then took part in activities such as white water rafting and canyoning, and also had a free day exploring the sights of Milan.

In October, Peregrines and Vikings teamed up for their very successful survival camp at Dappers Lane, where they Explorers hike in with just the bare essentials before working on their axe and knife skills to set up camp, and prepare their furred and feathered friends for dinner.

There's been some great progress made across all sections with awards, with plenty having been handed out, including some Gold DofE.

It has been a relief to find out though that all the leaders are coming up against the same obstacle, of having to nag, nag, nag the Explorers to get them to make progress outside of their meeting evening.

Some of the other exciting programme ideas that have come out of the last year include a sleepover at Flip Out, a painting evening with Chloe from Splat & Chat (enjoyed by multiple Units), scuba try dive and a hammock camp.

I'd like to wish our four Jamboree participants all the best for their exciting trip to South Korea for WSJ25. I hope to catch up with you all when we're out there.

I'd like to thank everyone for their support and ongoing dedication over the past 4 years during my time as DESC. With me moving away, my time in role comes to an end, so I wish you all the best, and am excited to see the District ESU's go from strength to strength with the great leadership team in charge.

Jon Harris
District Explorer Commissioner

network

NETWORK SCOUTS

The number of Network members has continued to grow within the District – many have taken young leader roles and helping at group units throughout the District.

Events have been organised and held during the past year giving Network Members a chance to enjoy scouting at their level and a chance to meet other scouts. Ice skating evenings, camps and bowling evenings were some of the social events arranged.

Network members also take part in District events i.e. St George parade and service and Remembrance parade in their local area.

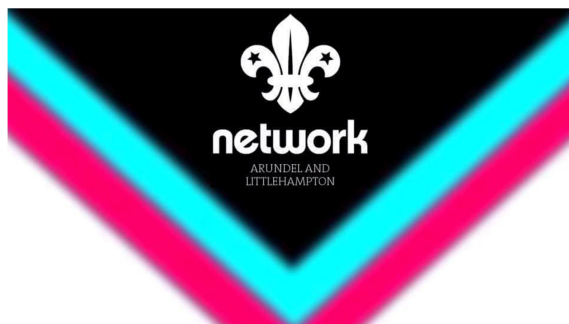
Please check the Facebook “Arundel & Littlehampton Network” for details of forthcoming events etc.

I would reiterate my last year’s words – please could all G.S.L.’s and Section Leaders encourage their Network age Leaders to engage with Network for peer support, practical skills work, awards and socialising – the list is endless.

Please can I remind you all The Scout Association described Scout Network by saying “Try more, See more, Do More. At Scout Network you will stand on your own two feet and make memories to last a lifetime.

Ian Buckman

District Scout Network Commissioner & Acting District Commissioner





The Scout Band have been on parade during 2022-2023 both within the District and further afield. Littlehampton Armed Forces Day, East Preston Remembrance and Littlehampton Bonfire celebrations are just some of the engagements they have fulfilled.

Several bookings are already in the diary for 2023 summer and autumn months.

The band are always looking for new members. If you have any musical talent or would like to join the band please contact bandmaster@alscouts.org.uk

After 35 years of being with the band from scout to Band Master I have decided to “hand over the mace” and go to pastures ‘new’ still within the Scouting family. My last engagement with the Band will be at St Georges Day in April 2023 where I will lead the Band through Arundel.

I leave the Band in the hands of Toby, Tom and Adam whom I am sure everyone will support.

Andy ‘Nobby’ Knight
Band Master



Active Support members have helped at various events in the District during the last year running activity bases, helping with catering, car parking and assisting wherever possible to make things a little easier for the organisers. Even those members who were unable to physically take part provided ‘behind the scenes’ help with preparations.

These events have included: the Cub Bridger Challenge in May, Littlehampton Armed Forces Day in June, the Beaver Sandcastle competition in September as well as the Christmas and Easter Challenges.

The Active Support ‘Team’ are always looking for new and younger members to help at District events so please let us know if you are interested in joining.

Thank you to all existing members for their continued help and support of the District.



Furze Field Campsite Report 2022-2023

It's been another busy year at Furze Field. The past year has shown an increase in camping; most weekends were booked, together with a few bookings from D of E expeditions.

Groups are also using the campsite for section meetings and it would be appreciated if you contact the booking secretary after your meeting with the relevant attendance numbers for your invoice. It is only 50p per person but every little helps.

A permanent wooden shelter has been erected in South Field next to the existing fire area. Another permanent wooden shelter has also been erected in North Field together with a fire area and seating. The toilet block replacement is still ongoing with quotes being obtained for suitable units. A new increased capacity cess pit will be operational for the upcoming camping season.

We have had to do a lot of tree surgery to remove potentially dangerous trees; this is done by a professional tree surgeon, obviously at a cost to the campsite.

A new ditch has been excavated down the side of North Field in an attempt to stop the site flooding in heavy rain; more trees have been planted on its banks.

Thank you to members of the district that have attended work days, hopefully more helpers will volunteer for future days. These will be advertised on the Campsite Facebook page and in the District diary.

If anyone within the District would like to assist in any projects to maintain this valuable resource for scouting use, please speak either to me or the District Commissioner, Ian Buckman

Yours in scouting

**Mick Stevens
Campsite Warden**

NIGHTS AWAY

Nights Away is now back to normal following the pandemic. Sections are again enjoying the adventure and friendships that camping brings. The big news is that scouting's new section, Squirrels, can attend NA events without restriction. Appropriate risk assessment needs to be completed to allow this with due regard to their age, maturity, weather and type of camp being major considerations. Unlike the other sections there is not a compulsory requirement for Squirrels to be offered an annual event and is at the discretion of the leaders.

An annual district permit renewal was completed of our 4 due permit holders, with thanks to Rustington for hosting us. Applications/enquiries for new permits are being received with many assessment dates being put in the diary. As with all scouting, allowances in skill levels have to be made for many starting a fresh from a prolonged break from the scheme. Over the past year, 65 events were recorded in the district consisting of, 24 indoor and 41 outdoor events. Ferring recorded an amazing 16 separate events including their annual Family Camp. Their scout section recorded a district high of 9 events. Rustington Pioneers also noted an impressive 7 events over the year.

There was a total of 146 nights away recorded (double last year's figure) which were attended by 1222 individual 'young people'. (As a comparison, this compares to 150 nights attended by 1469 pre-pandemic, so numbers are almost back to expectation). Ferring were the only group to offer a family, all section, camp this year. Also, Rustington completed their regular camp abroad, taking 24 Explorer Scouts to Italy.

A reminder to all those holding events this year, to consider going 'back to basics' due to the erosion of camping skills due to the impact of Covid with reduced opportunity for both the young people and leaders alike. Groups should check all their camping equipment is still in good order before embarking on a camping adventure. It is a good idea if needed, to utilise the grounds of other groups in our district to pitch tents etc. to allow checking and proofing if your own hall doesn't have the facility to do this.

We currently have 5 Indoor, 11 Campsite and 32 Greenfield permits in our district, a total of 48 permits. There are currently 3 people undergoing assessment and progressing through the application process with several more making enquiries. New permit applicants need to get in touch early in their planning as the assessor should be involved throughout. They may choose to attend pre-camp meetings both with parents and leadership as part of the assessment. County module 38 courses have recommenced, so if individuals are keen to gain a permit in the future it would be a good idea to register and attend one of these 'skills for nights away' courses.

There has recently been a review of the permit scheme and much has been updated to comply with the enhancement of data-protection requirements and the inclusion of Squirrels. This includes an update to the Form NAN (version 10, Jan23). This now has an inclusion of Squirrels, the need for the event risk assessment to be sent to the DC and confirmation that contingency planning has been included in the preparation. There is now an official confirmation area to allow the DC to authorise the event.

Members permit records are now maintained on Compass and the permit cards are no longer issued. It is the permit holders' responsibility to ensure their permit stays valid, although I will still contact holders to invite to the annual renewal sessions early in the year.

Graham 'Chewy' Lincoln
District Nights Away Adviser

APPOINTMENTS COMMITTEE

We have continued to meet virtually which seems to benefit everyone; those attending don't have to sort out childcare, no going out on dark nights. It can be done on a phone during a meeting as it takes about 30 minutes and the administrative costs have reduced, there is far less printing as everything is shared with the committee on screen.

The committee meets monthly except for August and December, to ensure that new scouters complete their "Getting Started" process within the 5-month time scale from starting their new role.

This year we have not been as busy with new scouters. We have virtually met 36 adults, 27 of which were new roles and 9 additional or changing roles. We have received 42 scouters, 18 who had not completed their validation giving them an additional 5 months so their role was closed, and they are now group occasional helpers.

A lot of time has been sent chasing outstanding training for current scouters who need to update their Safety, Safeguarding and First Aid.

As always, a big thank you to all the Appointments Committee, Sally and Jill for all their help and support again this year.

Jo Dommett

Appointments Secretary & Local Training Manager





Margaret (Mags) Marshall:

It is with great sadness that we have to report that, suddenly after a sort illness, Mags Marshall died on 7th December 2022.

Mags had been a stalwart member of this Scout District for the past 20 years being a member of the District Executive Committee, District Appointments Committee, District Campsite Refurbishment Committee and District Active Support Unit, County Awards Committee and a County Vice President. Mags was awarded a Scouting Medal of Merit for outstanding work in scouting which unfortunately arrived 2 days after she died – this will be awarded posthumously to her husband Richard Marshall - the citation reads:

“Mags has been a member of the Arundel & Littlehampton District Executive Committee since her election in June 2011. Mags joined the District Active Support Unit in March 2012 where she and her husband, Richard, were leading lights and worked hard to engage, enthuse and support the SASU as it transitioned from Fellowship into an Active Support Unit, when Richard became the SASU’s manager.

In January 2014, Mags joined the District Appointments Panel where she has been a constant and valued presence. Assisting with the introduction of the revised and modernised appointments and review process her support, during what has seen some tough times, had been much appreciated. As an interviewer Mags’ style has enabled interviewees to relax and fully engage with the panel.

Mags also brings her vast experience and connections from Girlguiding to her role as county Vice President. She is always more than happy to support and attend numerous events in this role and proudly encourages and advertises the positives of the movement to those she encounters in this capacity. It is a wonder that she has not received recognition thus far, but it pleases me [Mark Hewson] to be able to nominate her now“.

Mags always gave sound advice and had a cheerful smile, she will be missed by all her many friends in Scouting and Guiding.





Jamboree Contingent Report

The Jamboree Contingent representing Arundel & Littlehampton Scout District at the 2023 World Scout Jamboree consists of 4 young people from within the whole District. The District Jamboree Contingent have been extra busy this year attending camps and various “getting to know you” weekends which included a trip by plane to Belfast for a weekend, as well as continuing with their fundraising events.

They are expecting to receive all their ‘kit’ by May 2023 [which hopefully they will show us].

Archie and Rhianna are in Unit 74 and Grant and Annie are in Unit 73.

Gary Cooke – Unit 74 Leader – and team have been working hard with their team which over the past 12 months have grown not only physically but also in maturity.

Jon Harris who is the 6th member of this District to attend the Jamboree but with the service crew has also been meeting up with some of his team in various locations



AWARDS

BEAVERS, CUBS and SCOUTS all work hard to attain their CHIEF SCOUT AWARD
Bronze for beavers, Silver for Cubs and Gold for Scouts.



Good Service Awards

1st April 2022 to 31st March 2023



Jill Gladman

Silver Wolf

District



Sally Holmes

Silver Acorn

District



Mags Marshall

The Award for Merit

District



Les Wood

Marie Riordan

Ruth Bradley

Chief Scouts Commendation

Chairman 1st Rustington

SL 1st Angmering

1st Arundel



Andrew Knight

Elliot Cullum

Commissioners Commendation

District Band Master

1st Arundel Beaver

Long Service Awards

1st April 2022 to 31st March 2023



Angus Attle

Chief Scout's 60 Years Service Award

4th Littlehampton



Kate Wardle

Chief Scout's 40 Years Service Award

1st Angmering

Roger Eve

1st Arundel



Ian Gaskell

Chief Scout's 30 Years Service Award

1st Angmering

Jo Lecuyer

1st Rustington



Tracey Constable
Julie Dixon
"Chewy" Lincoln

Chief Scout's 25 Years Service Award

5th Littlehampton
District
District

Karen Keen
Erica Mills

1st Ferring
1st Rustington



Gary Stevens
Veronica Alderslade
Jamie Cobb
Mark Bridger

Chief Scout's 20 Years Service Award

1st East Preston
1st Arundel
1st Yapton & Ford
1st East Preston

Martin Richardson
Bob Purcell
Carl Monk

1st Rustington
District
Peregrine Explorers



Duncan Inch
Stib Dommett
Richard Marshall
Adam Curtis

Chief Scout's 15 Years Service Award

1st Ferring
1st Ferring
District
5th Littlehampton

Bob Rendall
Martin Ferris
Terry Mayell
Jason Gilpin

1st Arundel
7th Littlehampton
5th Littlehampton
Vikings Explorers



Natasha Spencer
Sarah Chamberlain

Chief Scout's 10 Years Service Award

7th Littlehampton
4th Littlehampton

Fiona Drey

1st East Preston



Chief Scout's 5 Years Service Award

| | | | |
|----------------------------|-------------------------------|----------------------|-------------------------------|
| Duncan McCann | 1 st Rustington | Simon Bird | 1 st Barnham |
| Sophie Dymock | 5 th Littlehampton | Stuart Little | 5 th Littlehampton |
| Emily Turner | 1 st Barnham | Amelia Gale | 1 st Barnham |
| Dominique Ratcliffe | 1 st Rustington | Jodie Adams | 1 st Yapton & Ford |
| Katie Clear | 4 th Littlehampton | Katie Frost | 1 st Rustington |
| Stuart Armstrong | 1 st Angmering | Kirsty Cheyne | 4 th Littlehampton |

Training Awards

1st April 2022 to 31st March 2023



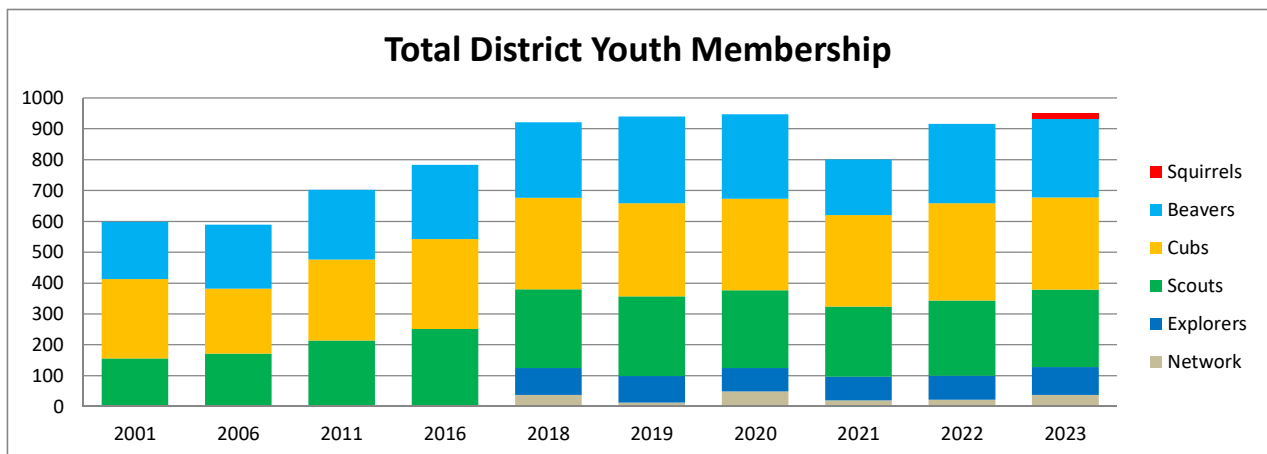
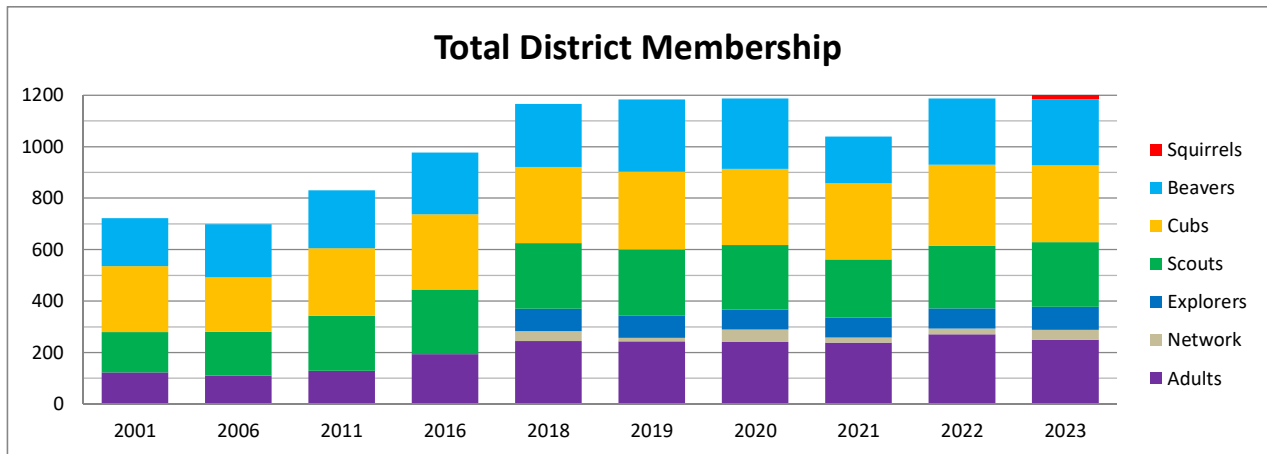
Wood Badge Training Completed

| | | | |
|----------------------------|----------------------------|-------------------------|----------------------------|
| Tracy Cox-Horton | 1 st Ferring | John Gale | 1 st Rustington |
| Dominique Ratcliffe | 1 st Rustington | Nigel Pope | 1 st Rustington |
| Sarah Pawley | 1 st Rustington | Stuart Armstrong | 1 st Angmering |



Total District Membership 2001 to 2023

| Census | 2001 | 2006 | 2011 | 2016 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|------------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Squirrels | | | | | | | | | | 16 |
| % Change | | | | | | | | | | 100.0% |
| Beavers | 186 | 207 | 226 | 240 | 245 | 281 | 274 | 181 | 257 | 258 |
| % change | | 9.5% | 17.7% | 5.7% | 2.1% | 14.7% | -2.5% | -35.6% | 42.0% | 0.4% |
| Cubs | 257 | 211 | 262 | 292 | 296 | 302 | 296 | 296 | 315 | 298 |
| % change | | -4.1% | 2.7% | 7.0% | 1.4% | 2.0% | -2.0% | -2.0% | 6.4% | -5.4% |
| Scouts | 156 | 171 | 214 | 251 | 255 | 258 | 252 | 227 | 244 | 251 |
| % change | | -7.6% | -1.4% | -10.4% | 1.6% | 1.2% | -2.3% | -12.0% | 7.5% | 2.9% |
| Explorers | | | | | 87 | 86 | 76 | 77 | 78 | 90 |
| % change | | | | | | -1.1% | -11.6% | -10.5% | 1.3% | 15.4% |
| Network | | | | | 38 | 13 | 49 | 20 | 22 | 38 |
| % change | | | | | | -65.8% | 276.9% | 53.8% | 10.0% | 72.7% |
| Total YP | 634 | 589 | 702 | 783 | 921 | 940 | 947 | 801 | 916 | 951 |
| % change | | -0.8% | 5.7% | 0.4% | 17.6% | 2.1% | 0.7% | -14.8% | 14.4% | 3.8% |
| Adults | 123 | 110 | 129 | 194 | 245 | 244 | 241 | 238 | 271 | 250 |
| % change | | 0.9% | 2.4% | 30.2% | 26.3% | -0.4% | -1.2% | -2.5% | 13.9% | -7.7% |
| Total | 757 | 699 | 831 | 977 | 1166 | 1184 | 1188 | 1039 | 1187 | 1201 |
| % change | | -0.6% | 5.2% | 5.2% | 19.3% | 1.5% | 0.3% | -12.2% | 14.2% | 1.2% |



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Arundel & Littlehampton District Scout Association

Receipts and Payments account for the year ended 31 March 2023

As at: 31/3/23

| | 2022/23 | | | 2021/22 |
|---------------------------------------|------------------|-------------------|------------------|------------------|
| | Unrestricted | Restricted funds | Total funds | Total funds |
| | funds | £ | £ | £ |
| RECEIPTS | | | | |
| Membership subscriptions | 8,601.00 | 30,271.00 | 38,872.00 | 60,076.50 |
| Less amount paid on to county | - | (41,571.00) | (41,571.00) | (38,269.00) |
| Net membership subscriptions retained | 8,601.00 | (11,300.00) | (2,699.00) | 21,807.50 |
| District activities | | | | |
| Camp site | 10,939.50 | - | 10,939.50 | 10,218.50 |
| Band | 250.00 | - | 250.00 | 265.00 |
| Active Support Unit | - | - | - | - |
| Scout/Cub/Beaver sections | 765.00 | - | 765.00 | 11.50 |
| Explorer units | 25,244.87 | - | 25,244.87 | 6,283.87 |
| Network | - | - | - | - |
| Jamboree 2023 | - | 7,550.00 | 7,550.00 | - |
| | 45,800.37 | (3,750.00) | 42,050.37 | 38,586.37 |
| Other receipts | | | | |
| Armed Forces Day | 1,015.03 | - | 1,015.03 | - |
| St George's Day collection | 309.00 | - | 309.00 | - |
| Equipment hire | - | - | - | - |
| Grants | - | - | - | - |
| Donations | 1,085.48 | - | 1,085.48 | 2,667.00 |
| Sundry | (36.49) | - | (36.49) | 102.10 |
| Investment Income | | | | |
| Interest | 155.70 | - | 155.70 | - |
| Total receipts | 48,329.09 | (3,750.00) | 44,579.09 | 41,355.47 |

Arundel & Littlehampton District Scout Association
 Receipts and Payments account for the year ended 31 March 2023

| | 2022/23 | | | 2021/22 |
|-------------------------------------|------------------|------------------|------------------|-------------------|
| | Unrestricted | Restricted funds | Total funds | Total funds |
| | funds | £ | £ | £ |
| PAYMENTS | | | | |
| District activities | | | | |
| Camp site | 6,546.13 | | 6,546.13 | 4,345.07 |
| Band | 1,167.78 | | 1,167.78 | - |
| Active Support Unit | - | | - | - |
| Scout/Cub/Beaver sections | 1,327.37 | | 1,327.37 | - |
| Explorer units | 25,451.19 | | 25,451.19 | 5,392.58 |
| Network | - | | - | - |
| Jamboree 2023 | (1,850.00) | 12,200.00 | 10,350.00 | 1,850.00 |
| | <u>32,642.47</u> | <u>12,200.00</u> | <u>44,842.47</u> | <u>11,587.65</u> |
| Other payments | | | | |
| St George's Day | 985.89 | | 985.89 | - |
| Armed Forces Day | 423.30 | | 423.30 | - |
| District Team expenses | 774.93 | | 774.93 | 4,011.04 |
| Licences | 36.99 | | 36.99 | - |
| Stationery | 913.85 | | 913.85 | - |
| Insurance | 1,186.57 | | 1,186.57 | 1,678.75 |
| District Meetings | 182.99 | | 182.99 | - |
| Website | - | | - | - |
| Hall hire | 313.65 | | 313.65 | - |
| Training | 160.00 | | 160.00 | - |
| Presentations and Memoria | 292.76 | | 292.76 | - |
| Donations | 100.00 | | 100.00 | - |
| Equipment | - | | - | 43.20 |
| Campsite Capital Projects | - | 7,124.00 | 7,124.00 | 8,004.00 |
| Sundries | 257.66 | | 257.66 | - |
| Badges/Scarves | 972.70 | | 972.70 | 2,652.00 |
| Other expenses | - | | - | - |
| Miscellaneous | - | | - | - |
| Total payments | <u>39,243.76</u> | <u>19,324.00</u> | <u>58,567.76</u> | <u>27,976.64</u> |
| Net of receipts and payments | 9,085.33 | (23,074.00) | (13,988.67) | 13,378.83 |
| Cash funds 31 March 2022 | 44,440.51 | 66,296.95 | 110,737.46 | 97,358.63 |
| Cash funds 31 March 2023 | <u>53,525.84</u> | <u>43,222.95</u> | <u>96,748.79</u> | <u>110,737.46</u> |

#REF!

Arundel & Littlehampton District Scout Association
Receipts and Payments account for the year ended 31 March 2023

| | 2022/23 | | | 2021/22 |
|----------------------------|-------------------------|-----------------------|------------------|------------------|
| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Total funds £ |
| ASSETS | | | | |
| Cash Funds | | | | |
| Bank current accounts | #REF! | 43,222.95 | #REF! | 91,794.30 |
| HQ Charity Deposit Account | 18,917.47 | - | 18,917.47 | 18,761.77 |
| Cash in hand | 181.39 | - | 181.39 | 181.39 |
| | #REF! | 43,222.95 | #REF! | 110,737.46 |
| Other assets | | | | |
| Campsite | 1.00 | | 1.00 | 1.00 |
| Scouting equipment etc | 1.00 | | 1.00 | 1.00 |
| Total Assets | #REF! | 43,222.95 | #REF! | 110,739.46 |

The unrestricted cash funds relate to the following activities

| | £ | £ |
|------------------------------|------------------|------------------|
| District | 28,397.94 | 22,451.98 |
| Band | 1,798.03 | 2,845.71 |
| Jamboree 2019 / Eurojam 2020 | 3,600.00 | 3,600.00 |
| Campsite | 10,716.31 | 6,322.94 |
| Support unit | 368.44 | 368.44 |
| Network | 600.26 | 600.26 |
| Explorer units | 8,044.86 | 8,251.18 |
| | <u>53,525.84</u> | <u>44,440.51</u> |

NOTES

1. As the accounts are presented on a cash basis the District executive has decided to reduce the historic cost of the scouting equipment and furniture, which is still owned by the District, to £1. The Campsite improvements have been included at £1. The insurance value of the equipment is £31,700 (2020 - £31,700)
2. The District currently pays annual rent of £813 in respect of the lease of the Campsite which expires on 31 January 2038.
- 3 No remuneration is paid to Trustees.

Jill Long District Chairman
Jane Hewson District Treasurer

District Treasurer's Report 2022/2023

The following accounts show a record of the Receipts and Payments of the District for the year ended 31 March 2023 together with the Assets and Liabilities at the same date.

The total receipts for the year were £44,579 and payments totalled £58,568 leaving a deficit for the year of £13,989 (2021: surplus £13,379) The results by activity area were

| | Mar-23 | Mar-22 |
|----------------------------------|----------------|----------------|
| UNRESTRICTED FUNDS | £ | £ |
| Campsite | 10,716 | 6,323 |
| Band | 1,798 | 2,846 |
| Jamboree 2019 / Eurojam 2020 | 3,600 | 3,600 |
| Active Support | 368 | 368 |
| Explorers | 8,045 | 8,251 |
| Sections (Beavers, Cubs, Scouts) | 600 | 600 |
| District | 28,398 | 22,452 |
| TOTAL | 53,526 | 44,441 |
| RESTRICTED FUNDS | | |
| Campsite Capital Projects | 4,876 | 12,000 |
| St George's Day | 516 | 516 |
| Jamboree 2019 / Eurojam 2020 | - | |
| Jamboree 2023 | - | - |
| Explorers | 3,609 | 3,609 |
| Membership | 38,872 | 50,172 |
| TOTAL | 47,873 | 66,297 |
| TOTAL RESULT | 101,399 | 110,737 |

The deficit in District restricted funds arises from Campsite capital project costs (£7,124) and membership fees received/cleared after 31st March (£11,300). The surplus in unrestricted funds relates to higher campsite income (£4,393) and lower general expenses (£1,783)

At 31 March 2023 the District held total funds of £96,749 (2022: £110,737) which were split as follows:

| | 2022/23 | 2021/22 |
|-------------------------------|----------------|----------------|
| | £ | £ |
| Activity Funds | 25,128 | 21,989 |
| District general funds | 28,398 | 22,452 |
| Restricted Funds | 43,223 | 66,297 |
| TOTAL | 96,749 | 110,737 |

The split of the Activity funds is set out in the accounts. Restricted funds include the £38,872 fees received for the year 2023/24.

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the district should income and fundraising activities fall short. The District executive committee considers that the District General funds of £28,398 are sufficient to meet this requirement. .

The District does not have sufficient funds to invest in longer term investments. All funds are therefore held in cash using mainstream banks, building societies and a deposit with the Scout Association.

The accounts are presented on a cash basis and other assets including the band instruments, district equipment and the campsite improvements have been written down to £2, although for insurance purposes the replacement value of the assets owned by the district exceeds this value.

Steve Johnson is carrying out the independent examination of the 2023 accounts.

Jane Hewson
District Treasurer.
13 May 2023

Statement of Trustee's Responsibilities

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgements and estimates that are reasonable and prudent
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Consideration of Risks

The District Scout Executive (as Charity Trustees) has always been mindful of its responsibilities in Risk Management and, in accordance with the requirements of The Statement of Recommended Practice (SORP 2005), is outlining the major risks and appropriate systems that are in place to mitigate those risks.

The Executive has specialist sub-committees to manage these risks and highly values the reputation of Scouting. It seeks to enhance this reputation through effective publicity; care in recruitment (including adoption of the Disclosure & Barring Service screening procedures), financial control, management of adults; and by working closely with the District and County Teams to amicably resolve those few disputes which do arise.

**Independent Examiner's Report to the Trustees of the
Arundel & Littlehampton District Scout Council**

I report on the accounts of the District for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1&2.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to 31 March 2023 be reached.

Steve Johnson FCA

Highdown House
Yeoman Way
Goring-by-Sea
West Sussex
BN99 3HH
dd mmmI 2023

Minutes of the 107th Arundel & Littlehampton Scout District Held on Wednesday 22nd June 2022 in the Barons Hall, Arundel Castle, Arundel.

Present: District Vice Presidents Civic and other distinguished guests together with members of the District Scouting Council and their guests

1. His Grace, The Duke of Norfolk welcomed those present and opened the meeting. He informed those present of safety instructions.
2. The assembled guests and leaders were lead in a prayer.
3. Prue Payne, District Secretary, presented the apologies for absence from 2 District Vice Presidents, 52 members of the District Scout Council and 12 other apologies.
4. Mark Hewson District Commissioner, introduced Jill Long, Chairman
5. The Minutes of the previous year's Annual General Meeting were proposed, seconded, and these were unanimously carried by those present.
6. The District's Annual Report was presented by Mark Hewson, District Commissioner. Mark also presented a short precise of the annual accounts for the year ended 31st March 2022 of the Arundel & Littlehampton Scout District in the absence of Jane Hewson, District Treasurer. The accounts of the Arundel & Littlehampton Scout District were proposed, seconded and unanimously agreed by those present.
7. Mark Hewson, District Commissioner, nominated His Grace The Duke of Norfolk to continue as District President for a further term of office. His Grace said a few words: thanking all leaders for giving their time and wonderful ideas and activities to the young people. He mentioned that the Queen had enjoyed her Platinum Jubilee and thanked everyone for all the good wishes she had received. He accepted this nomination and agreed to continue as this District's President. The District Commissioner thanked His Grace for his continued support given to this Scout District by himself.
8. Jill Long, Chairman, confirmed the District Vice Presidents of the Arundel & Littlehampton Scout District for a further year as: Mr Angus Attle, Mrs Ruth Fraser, Mrs Pamela Spencer and Mrs Wendy Squires.
9. Mark Hewson, District Commissioner nominated Jill Long as District Chairman
10. It was ratified that Jane Hewson, Prue Payne and Jo Dommett be District Treasurer, District Secretary and District Appointments Secretary [respectively] of the Arundel & Littlehampton Scout District - these nominations were unanimously agreed to by those present.
11. District Commissioner's nomination for two members of the Arundel & Littlehampton District Executive Committee for the next 12 months i.e. Group Scout Leader of the 'Duty Group and Campsite SASU Manager. This was unanimously agreed to by those present.
12. Four members of the District Scout Council were elected by those present to serve on the Arundel & Littlehampton Scout District Executive Committee.
13. The Ex-officio members of the District Executive Committee were confirmed.

14. Steve Johnson was duly re-confirmed, by those present, to be the Independent Examiner [to examine the District accounts] for the Arundel & Littlehampton Scout District.
15. Tash Spencer, Beaver Scout Leader at 7th Littlehampton Scout Group, was elected to represent the Arundel & Littlehampton Scout District to serve on the West Sussex County Scout Council for the forthcoming year and unanimously agreed to by those present.
16. Katie Frost, Assistant Scout Leader from 1st Rustington Scout Group – Pioneer Troop was elected as the Network Scout, from the Arundel & Littlehampton Scout District Scout Council was elected to serve on the West Sussex County Scout Council for the forthcoming year – this was unanimously agreed by those present.
17. The District Constitution as per Scout Association Policy, Organisation and Rules, Chapter 5, Section 4.25 was ratified.
18. There being no further business the meeting was closed at 8.10 p.m. by Jill Long, Chairman.
19. Mark Hewson, District Commissioner, addressed the meeting and then introduced Robert Sawyer, County Commissioner to address the meeting - thanked the District Commissioner and his Executive Team for their work and all leaders and the time they give freely for the young people.
20. Presentation of service awards then took place including presenting His Grace, The Duke of Norfolk with a World Jamboree 2023 Badge.
21. Ian Newbery, Regional Commissioner, was then introduced and addressed the meeting.
22. Mark Hewson, District Commissioner, then thanked everyone present, His Grace for his continued support, the District Band for their input at the meeting, his District Team for their continued efforts and to all volunteers across this Scout District who provide fantastic opportunities for the young people.
23. There followed the 'handing over' of the District Standards from 7th Littlehampton Scout Group to Rustington Scout Group.
24. District Commissioner thanked 7th Littlehampton Scout Group for their work as 'Duty Group' over the past 12 months and invited everyone present to join him for refreshments in the Castle restaurant.



